



FORENSIC SCIENCE SA – REQUEST FOR HAIR DRUG ANALYSIS

Please read the "Hair Sampling Procedure – Information Sheet 2" prior to completing this form.

The cost of the analysis and range of drugs detected can be found in

"Hair Drug Testing – Information Sheet 1" also included with this form.

Unless prior arrangements have been made payment is required prior to the commencement of the analysis.

All correspondence to be directed to email: forensicadministration@sa.gov.au

Forensic Science SA

GPO Box 2790

Adelaide SA 5001

DX510

Tel: +61 8 82267700

Email: forensicadministration@sa.gov.au

1. Requesting client: (e.g. doctor, lawyer, police, welfare agency)

Name:

Email:

Address: (for correspondence & dispatch of report)

Date of Request: / /

.....

Report dispatch to:

..... Postcode

Additional Report to

Contact person:.....

Contact email:.....

Phone:

Note: Correspondence will only be made with the requesting client above.

If hair testing is directed by the courts, then a copy of the court order shall accompany this request.

2. Donor Details:

Surname: Date of Birth: / / Male ☐ Female ☐

Given Name:

Address: Postcode:

Phone:

Email:

Identity of donor verified by: Photo ID ☐ Non Photo ID ☐

ID Type:

Donor ID NUMBER: (e.g. a driver's licence number, client reference number or other identifier from the Donor; **This same number must also be recorded on the collection envelope next to "ID NUMBER"**)

3. Specimen Provided:

Note: About a pencil thickness of hair is required for collection. The laboratory requires a minimum of 50mg of hair for the screening of both THC and other drugs. If less than 50mg is submitted then THC testing will not be done. If less than 25mg is submitted then no testing will be done and another hair sample will need to be submitted.

Date of Hair sampling: / / Time of Hair Sampling: : AM ☐ PM ☐

Type of Hair sampled: (E.g. head, pubic, under-arm etc.)

4. Requested Analysis:

Head hair grows at a rate of approximately 1cm per month.

The standard hair segment length analysed is 3cm, representing approximately 3 months of hair growth.

Multiple segments can be analysed as requested and will attract an additional cost (refer to *Hair Drug Testing – Information Sheet 1*).

The maximum segment length is 3 cm.

Specify the number of segments to be analysed:

1 x 3cm ☐

2 x 3cm ☐

3 x 3cm ☐

☐ Other (please specify)

Note: If the number of segments is not specified then 1 segment of 3 cm will be analysed.
Segments smaller than 3cm may be analysed upon request.

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5. Specimen Collector Certification:

Note: The collection of hair should be performed by a health professional, a police officer or through an accredited workplace drug testing facility.

I certify that I witnessed the donor signature and that the hair sample identified on this form was provided to me by the donor whose consent and certification appears above, bears the same identification as set forth above, and that the hair specimen has been collected, labelled, including the Donor **ID NUMBER**, and sealed in accordance with the protocols set out by Forensic Science SA in the document named, "Hair Sampling Procedure – Information Sheet 2" that was provided to me.

Collector's Surname: Collector's Given Name:

Collector's Occupation:

Collector's Signature: Date: / /

6. Donor Certification / Declaration / Consent:

I consent to the testing of my hair for drugs and certify that the hair specimen accompanying this form is my own and was provided by me to the specimen collector named below. I certify that my hair specimen was sealed in an envelope in my presence and that the information provided on this form is correct. I consent to the release of all test results together with all relevant details on this form to the nominated requesting client indicated on this form.

Donor Signature:

Date: / /

7. Specimen Storage at Forensic Science SA:

Remaining hair samples will be stored for a period of 12 months from the date on the analysis report. Following this period the sample will be destroyed.

Note that the case will be cancelled and samples destroyed if payment has not been made within 12 months of sample submission.

8. Do you give consent for any remaining hair specimen to be non-identifiable and used for hair drug testing quality assurance purposes at Forensic Science SA?

Yes ☐

No ☐

Donor Signature:

Date: / /

If you consent to this voluntary donation of your hair sample, following a minimum storage period of 12 months after the date on the analysis report, any remaining specimen may be used by Forensic Science SA for hair drug testing quality assurance purposes. Any specimens used for this purpose will be de-identified such that they cannot be linked in any way to the donor. If consent is not given for any remaining hair to be used for this purpose, the specimen will be stored for a period of not less than 12 months at Forensic Science SA and then destroyed.