

# FORENSIC SCIENCE SA – REQUEST FOR HAIR DRUG ANALYSIS



Government of South Australia  
Attorney-General's Department

Please read the "Hair Sampling Procedure – Information Sheet 2" prior to completing this form.  
The cost of the analysis and range of drugs detected can be found in  
"Hair Drug Testing – Information Sheet 1" also included with this form.  
**Unless prior arrangements have been made payment is required prior to the commencement of the analysis.**  
All correspondence to be directed to email: [FSSA@sa.gov.au](mailto:FSSA@sa.gov.au)

**Forensic Science SA**  
GPO Box 2790  
Adelaide SA 5001  
DX510  
Tel: +61 8 82267700  
Fax: +61 8 82267777  
Email: [FSSA@sa.gov.au](mailto:FSSA@sa.gov.au)

## 1. Requesting client: (e.g. doctor, lawyer, police, welfare agency)

Name: ..... Fax/Email: .....  
Address: (for correspondence & dispatch of report) ..... Date of Request: ..... / ..... / .....  
..... Invoice to: .....  
..... Postcode ..... Report dispatch to: .....  
Phone: ..... Additional Report to: .....

Receive report via email

**Note: Correspondence will only be made with the requesting client above.  
If hair testing is directed by the courts then a copy of the court order shall accompany this request.**

## 2. Donor Details:

Surname: ..... Date of Birth: ..... / ..... / ..... Male  Female   
Given Name: .....  
Address: ..... Postcode: .....  
Phone: ..... Email: .....  
Identity of donor verified by: Photo ID  Non Photo ID   
ID Type: .....  
Unique Donor ID Number: (must also be recorded on the collection kit).....

## 3. Specimen Provided:

**Note: About a pencil thickness of hair is required for collection. The laboratory requires a minimum of 30mg of hair for the screening of both THC and other drugs. If less than 30mg is submitted to the laboratory then the screening of THC will not be performed unless directed otherwise.**

Date of Hair sampling: ..... / ..... / ..... Time of Hair Sampling: ..... : ..... AM  PM   
Type of Hair sampled: ..... (E.g. head, pubic, under-arm etc.)

## 4. Requested Analysis:

Head hair grows at a rate of approximately 1cm per month.  
The standard hair segment length analysed is 3cm, representing approximately 3 months of hair growth.  
Multiple segments can be analysed as requested and will attract an additional cost (refer to *Hair Drug Testing – Information Sheet 1*).

**The maximum segment length is 3 cm.**

Specify the number of segments to be analysed:

1 x 3cm

2 x 3cm

3 x 3cm

Other (please specify) .....

**Note: If the number of segments is not specified then 1 segment of 3 cm will be analysed.  
Segments smaller than 3cm may be analysed upon request.**

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**5. Specimen Collector Certification:**

**Note:** The collection of hair should be performed by a health professional, a police officer or through an accredited workplace drug testing facility.

I certify that I witnessed the donor signature and that the hair sample identified on this form was provided to me by the donor whose consent and certification appears above, bears the same identification as set forth above, and that the hair specimen has been collected, labelled, including the Unique Donor ID Number, and sealed in accordance with the protocols set out by Forensic Science SA in the document named, "Hair Sampling Procedure – Information Sheet 2" that was provided to me.

Collector’s Surname: ..... Collector’s Given Name: .....

Collector’s Occupation: .....

Collector’s Signature: ..... Date: ..... / ..... / .....

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**6. Donor Certification / Declaration / Consent:**

I consent to the testing of my hair for drugs and certify that the hair specimen accompanying this form is my own and was provided by me to the specimen collector named below. I certify that my hair specimen was sealed in an envelope in my presence and that the information provided on this form is correct. I consent to the release of all test results together with all relevant details on this form to the nominated requesting client indicated on this form.

Donor Signature: ..... Date: ..... / ..... / .....

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**7. Specimen Storage at Forensic Science SA:**

Remaining hair samples will be stored for a period of 12 months from the date on the analysis report. Following this period the sample will be destroyed.

Note that the case will be cancelled and samples destroyed if payment has not been made within 12 months of sample submission.

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**8. Do you give consent for any remaining hair specimen to be non-identifiable and used for hair drug testing quality assurance purposes at Forensic Science SA?**

Yes  No

Donor Signature: ..... Date: ..... / ..... / .....

If you consent to this voluntary donation of your hair sample, following a minimum storage period of 12 months after the date on the analysis report, any remaining specimen may be used by Forensic Science SA for hair drug testing quality assurance purposes. Any specimens used for this purpose will be de-identified such that they cannot be linked in any way to the donor. If consent is not given for any remaining hair to be used for this purpose, the specimen will be stored for a period of not less than 12 months at Forensic Science SA and then destroyed.